

## Volunteer Opportunities Supporting Friends of the Cedar Rapids Public Library

Below is a brief description of the ways FRIENDS volunteers can help sort and sell book donations—providing the foundation for the organization's core activities. Sales of donated books are how FRIENDS provides funding for various Cedar Rapids Public Library programs/projects that promote literacy and provide community outreach.

## We invite you to help with the activity that best fits your interests and availability. All volunteers are trained for the activity they choose.

**Sales-** All sales need volunteers to set up and tear down as well as sell during hours of the sale. Detailed instructions and guidelines for set up are provided. Volunteers always work with a veteran sale organizer.

- **Farmers Market:** 1<sup>st</sup> & 3<sup>rd</sup> Saturdays each month from 7:30 am noon, June through early September. Volunteers work 2-hour shifts. Sales take place on the plaza in front of the library.
- **Internet Sales**: Volunteers work individually, listing books for sale on the Friends of the Library Amazon site. Work is done on-site in the downtown library's Friends computer room. Ideal for a person who likes to work alone. Training provided.
- **Biannual Sales**: Three-day sales on the first weekend in November and again in the Spring (date TBD). Sales are held at the downtown library. Ideal for a team of volunteers.

**Special Sales:** Scheduled, as needed. Volunteers recruited at that time.

**Publicity-** Creative volunteers needed to help promote FRIENDS book sales. Marketing and social media experience a plus!

**Book Sorting-** Work is done on-site in the downtown library's Friends sorting center. As book donations come into the library, volunteers sort books by genre, placing them on designated shelves. Flexible hours, 7 days a week.

To meet with the Friends Volunteer Coordinator and tour the Friends' rooms at the downtown library, send your inquiry to: **crfriends@gmail.com**