

**Cedar Rapids Public Library
Board of Trustees
March 6, 2008
4:00 pm**

Library Board President – Tim Hill

- A. Consent agenda
 - 1. Library Board meeting minutes
February 7, 2008
 - 2. Financial report – January
 - 3. By-laws change – purchasing authorization approved at February 2008 board meeting
- B. Public comments – Tammy Simon
- C. Announcements – Staff Development Day – April 25th
Board Retreat Option – Sandy Dixon, State Library of Iowa
- D. Operational report – January
- E. **Friends of the Library report – Rochelle Holcomb**
- F. **Foundation report – Marie DeVries**
Special Projects Work Group
- G. **Advocacy Committee report – Susan Corrigan**
- H. Library Board Committee reports
 - 1. **Finance committee – Dennis McMenimen, committee chair**
 - a. FY09 Library budget and CIP (information)
 - i. Discuss Library Board Committee responsibility for architect and feasibility study and next steps (RFPs)
 - ii. 3/12/08 Council FY09 budget – public comment (confirm)
 - b. Outsourcing IT, Finance, Maintenance – status (information)
 - c. Linn County Funding (information)
 - d. Non-resident cards – letter from Marion Public Library board (information)
 - 2. **Building committee – Doug Elliott, committee chair**
 - a. Timeline (information)
 - b. Steering Committee (information)
 - c. George Lawson – architectural selection services contract (information)
 - d. Heat pump replacement project status / geothermal status (information)
 - 3. **Policy and Personnel committee – Susan McDermott, committee chair**
 - a. 2/27/08 Board closed session – storage of meeting minutes with City HR (action)
 - b. Closed session for personnel matters (pursuant to Iowa Code § 21.5(1)(i))
- I. **Director’s Report – Lori Barkema**
 - 1. Action items
 - a. Strategic plan – action plan from supervisory team
 - b. Conference requests – ISAIC
 - c. Holiday closing - Easter
 - 2. Informational items – old business
 - a. Review of items from February 7, 2008 agenda
 - 3. Informational items – new business
 - a. HVAC updates
 - b. ICN contract issue
 - c. Logo project

- d. LEAN and Library 1st Team
- e. Zerzanek Appraisal RFP

- J. Old Business
- K. New Business
- L. Adjournment

**All Board meetings are held in the Library Board room unless otherwise noted.
The alternate Board meeting location is Beems Auditorium depending on the progress of
the heat pump replacement project.**