

**Cedar Rapids Public Library  
Board of Trustees  
November 1, 2007  
4:00 pm**

**Library Board President – Tim Hill**

- A. Consent agenda
  - 1. Library Board meeting minutes  
September 6, 2007 (revised)  
October 4, 2007
  - 2. Financial report ó September
- B. Public comments
- C. Announcements - Brian Fagan appointed as Library/Council liaison
- D. Operational report ó September ó Sunday closing impact
- E. **Friends of the Library report – Rochelle Holcomb**
- F. **Foundation report ó Marie DeVries**
- G. **Advocacy Committee report – Susan Corrigan**
  
- H. Library Board Committee reports
  - 1. **Finance committee – Dennis McMenimen, committee chair**
    - a. City budget proposal (information)
    - b. Hotel Motel grant (action)
    - c. Foundation budget proposal (action)
  - 2. **Building committee – Doug Elliott, committee chair**
    - a. Building program work plan ó Lawson timeline and strategy (information)
    - b. Geothermal study (information)
  - 3. **Policy and Personnel committee – Susan McDermott, committee chair**
    - a. Gift policy review (action)
  
- I. **Director’s Report – Lori Barkema**
  - 1. Action item
    - a. Let’s Talk About It ó ALA grant and travel request
  - 2. Informational items
    - a. Strategic plan ó next steps and process
    - b. Westdale update ó Open House ó November 8th
    - c. Telling the library story
    - d. LEAN Team and Library 1st
    - e. Time studies
    - f. Deposit collections
    - g. Unique small balance program ó revenue option
    - h. HVAC update
    - i. Black belt librarian training ó Iowa Library Association
  
- J. Old Business
  - Director’s Annual Evaluation (closed) (action)
- K. New Business
- L. Adjournment

**All Board meetings are held in the Library Board room unless otherwise noted**