Meeting Minutes
Cedar Rapids Public Library
Board of Trustees
January 8, 2015

Board members in attendance: [President] Joe Lock, [Vice President] Harriet Kalinsky, Hilery Livengood, Jade Hart, Matthew Wilding, Randy Ramlo, Susan Corrigan, Susie McDermott

Board members absent: Doug Elliott

Staff in attendance: [Library Director] Dara Schmidt, Amber Mussman, Christina Riedel, Karen Johnson, Jessica Link, Carol Hoke, Roy Johnston, Melanie Schweiss, Heidi Hartke

Others in attendance: Amy Becker [Coordinator, Family Connections Library], Cindy Monroe [President, Friends of the Cedar Rapids Public Library]

A. Call to Order
    - Mr. Lock called the meeting to order at 4 p.m.
B. Consent Agenda – Action
    - Minutes – December 4, 2014
    - Special Event Application

    Ms. Kalinsky motioned to approve the consent agenda. Ms. Livengood seconded. The motion carried with unanimous approval.

Mr. Wilding arrived at 4:02 p.m.

C. Public Comments and Communications
    - There being none, the meeting continued.
D. Foundation Report
    - Ms. Schmidt noted that the Executive Director position should be posted by January 16. The goal is to have someone hired by April. A joint letter/email from the Library and Foundation will be sent to donors so they are aware of the transition and subsequent plan.
E. Friends of the Library Report – Cindy Monroe
    - Ms. Monroe showed a picture of the recently repainted book wagon. It is currently in storage for the winter with plans for this summer in the works.
    - Ms. Schmidt and Ms. Monroe have a meeting scheduled next week to discuss the Friends' funding support to the Library.

Ms. Corrigan arrived at 4:05 p.m.

F. Service Spotlight: Community Relations – Amber Mussman
    - Ms. Mussman showed covers of magazines the library has been on since opening. She also shared the upcoming 2015 partnerships: Family Connections Library, AARP, Aging Services, Cedar Rapids Metro Economic Alliance, City of Cedar Rapids, and Theatre Cedar Rapids.

- Ms. Mussman talked about the adult programs her team supports: book clubs, Scrabble Club, film series, Jazz in the Stacks and the upcoming January 24 Readathon.
- Ms. Mussman is leading a task force that is evaluating the current meeting room policies to determine if they are appropriate. Over 102,000 people came to the library to use civic space in 2014. Recommendations from the group will go to the Library's management team, possibly the board.
- Exterior parking ramp signs will go up in the spring. Positive response has been received for the interior parking ramp signs.

G. Library Board Committee Reports
- Finance Committee – Matt Wilding, Committee Chair
  - No Action
- Personnel and Policy Committee – Jade Hart, Committee Chair
  - No Action
- Advocacy Committee – Susan Corrigan, Committee Chair
  - Ms. Corrigan noted that as budget season is approaching, trustees will be asked to meet with City Council members to discuss the budget. More information will be forthcoming.

H. Library Director's Report
- Ms. Schmidt highlighted that the Library's volunteer program was one of eight governmental organizations included in a national study on Public Sector Volunteer Engagement. The library was highlighted for its work in navigating organizational, legal and policy environments to launch a new volunteer program post-flood.
- The packet included a portion of The Aspen Institute's Dialogue on Public Libraries recent publication – strategies for success. Four strategies were highlighted; Ms. Schmidt feels the Library is actively aligned with the goals.
- Greyhound Café opened this morning at 9 a.m. An official grand opening celebration will be held on Saturday, January 17.

I. Old Business
- There being none, the meeting continued.

J. New Business
- There being none, the meeting continued.

K. Adjournment
- The meeting adjourned at 4:34 p.m.

The next Board of Trustees meeting will be held on Thursday, February 5, 2015 at 4 p.m. in the Conference Room at the Downtown Library.